

CREATING A PRE-DISPOSITIONAL COURT REPORT IN eWISACWIS

The court report is to be filed with the court prior to the scheduled initial appearance.

The court report document allows the assigned caseworker to provide the court with social history of the family, the results of assessment of the family, and the agency's recommendations for the family.

The court report should be submitted with a permanency plan for each child placed outside of his or her home.

PRE-DISPOSITIONAL COURT REPORT:

CREATE CASE WORK -> LEGAL -> COURT REPORT -> SELECT CASE-> CREATE

(In the first window, the label "child" is chosen from the drop down box)

Be sure that the court information is reflected accurately.

Click "TEXT" at the top of the screen to enter the text document.

DEMOGRAPHICS: The demographic information for each child will pre-fill into the document. (This includes: NAME, ADDRESS, RESPECTIVE PARENTS, MARITAL STATUS, ICWA, PREVIOUS PLACEMENTS OF CHILDREN.
***THE SAME INFORMATION PREFILLED INTO THE PREVIOUS VERSION OF THE COURT REPORT WILL PREFILL INTO THE NEW VERSION OF THE DOCUMENT**

(I) JURISDICTION: For each child, enter the jurisdictional statute that has been proposed in the CHIPS/JIPS/Delinquency petition (if this has been determined), OR the statute from the TPC order for probable cause (if no petition).

(II) AGENCY'S RECOMMENDED FINDING: For each child, enter the Agency's Recommendation for jurisdictional finding. This recommendation should duplicate those listed in the previous section.

(III) DESCRIPTION OF CURRENT SITUATION REGARDING CHILD AND FAMILY:

For each child, and respective parent, describe: 1) Date children taken into custody, 2) Date of temporary physical custody/detention hearing, and who appeared, 3) Date of any staffing meeting, who attended, and outcome, 4) Current placement of all children (CHIPS/JIPS/Delinquency or other), 5) Current status of family members involved [e.g., services in place for any family members (include vendor, frequency, outcome, if applicable), employment, housing, current visitation plan, cooperation of family with caseworker, educational planning for children (current school, IEP, etc.).]

(IV) SOCIAL HISTORY NARRATIVE: Mother, Adjudicated Father(s), child(ren), important relatives, and those named as appropriate to provide sufficient knowledge for the court to make informed decisions regarding the disposition, services, and conditions may provide the caseworker with information to be included in this section. Much of this information will be obtained through interviews with the family members, any staffing meetings, and collateral reports. Be as thorough as possible in providing information to the court about the family's history to date.

***THIS SECTION RELATES TO SECTION (II) IN THE PREVIOUS VERSION OF THE COURT REPORT**

(V) PLACEMENT HISTORY: This area will pre-fill into the document as long as the current placement and previous placements have been correctly entered into eWISACWIS.

(VI) OBJECTIVES OF THE TREATMENT OR CASE PLAN FOR THE CHILD AND FAMILY:

Using the information collected by the caseworker during the temporary physical custody/detention hearing, interviews with the family members, meetings with the family with/without service providers, any staffing meetings, collateral contacts, and any other informational resources, provide a thorough response to sections A-D.

(VII) SERVICES RECOMMENDED: List services recommended for **ALL CASE PARTICIPANTS/FAMILY MEMBERS.**

- A. Availability and funding of specific services:
Indicate whether the specific services identified are currently available or if there are any barriers to access to the service (e.g., wait lists, distance). Indicate whether funding issues may prevent access to the specific service and how those barriers will be overcome.
Integrated Services Plan:
Indicate whether or not an integrated service plan has been established for the family or whether the agency is recommending that the court order such a plan.
- C. Educational Services: Indicate all education services being provided to each child [e.g., name/address of school, reason for school transfer (if applicable), IEP (if applicable), special education (if applicable), tutoring received (if applicable).]

(VIII) DISPOSITIONAL RECOMMENDATION: The first portion of this section relates to each child's placement as recommended by the caseworker. Click the areas that apply, and type in the name of the child to which the section refers.

The second portion of this section refers to the rationale for removing the child(ren) from the parental home. Go through each check box and enter the information that applies to the family.

The second to last row: Custody Recommendation: Legal custody should remain with the biological parents unless they are unavailable, unable, or uncooperative and there is no less drastic alternative.

The last row: Indicate the name of the agency, which is being recommended for supervision of the child and, if applicable, the type of out-of-home care facility in which the child is recommended for placement.

(IX) JUVENILE'S VERSION OF OFFENSE AND EFFECT ON VICTIM OF DELINQUENT ACT

Provide a summary of any statement made by the juvenile with regard to the details of the offense. Include a summary of any statement made by any victims in terms of the impact of the offense on them or any members of their families, the community, etc.

(X) SPECIFIC RULES OF SUPERVISION FOR THE JUVENILE:

Indicate whether there are no recommended rules of supervision, whether the rules are attached, or include a description of the specific rules of supervision.

(XI) PERMANENCY PLAN AND PERMANENCE GOAL:

Click "Not applicable" box if the child(ren) is/are **NOT** in out of home care placements or are not being recommended for out-of-home placement. Continue to next section.

If child(ren) **IS/ARE** placed out of the parental home or out-of-home placement is being recommended:

Generally, the permanency plan should always be attached to the dispositional court report.

- A. Permanency Plan: Unless there is a unique circumstance, the permanency plan should be submitted for filing at the same time as the court report. The second box should be checked if child remains in his or her home.
- B. Permanence Goal: Section will pre-fill if the Permanency Plan is created prior to the court report.
- C. Concurrent Permanence Goal: Will pre-fill if the Permanency Plan is created prior to the court report.

(XII) VISITATION / FAMILY INTERACTION PLAN: Describe current visitation plan. Include date visitation began, who is included in visits, whether the visits are supervised or unsupervised (if the latter, who will supervise the visits), and frequency of contact. Include future planning for visitation.

**THIS SECTION RELATES TO VISITATION SECTION IN THE PERMANENCY PLAN.*

(XIII) CONDITIONS:

It is critical that conditions which must be met, especially if they are conditions that must be met prior to the return of the child(ren) to his or her/their home, are identified and are as specific to the family or individual child as possible so that all parties, especially the parents, will know what they must change in order for the child(ren) to be returned or the case closed.

(XIV) CHILD SUPPORT RECOMMENDATIONS:

The amount of support shall be based on the Uniform Fee Schedule as described at s. 46.03(18), Stats., unless the agency is recommending to the court that this amount would be unfair to the parent for any of the reasons specified in s. 46.10(14)(c), Stats.